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20 March 2013

To: Chairman – Councillor Raymond Matthews  
Councillors – Alison Elcox and Alex Riley

Applicant: Co-operative Group Food Limited, 104-106 High Street, Linton

Representee(s): 2 representations have been received from nearby residents

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application to vary premises licence at Co-op Stores, 104-106 High Street, Linton. The hearing will be held in the **SWANSLEY ROOM, GROUND FLOOR** meeting room at South Cambridgeshire Hall on **TUESDAY, 2 APRIL 2013** at **10.00 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**JEAN HUNTER**  
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

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## AGENDA

	<b>PAGES</b>
<b>1. INTRODUCTIONS / PROCEDURE</b> As per the attached Licensing (2003 Act) Committee procedure.	<b>1 - 2</b>
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. LINTON: APPLICATION TO VARY PREMISES LICENCE AT CO-OP STORES, 104-106 HIGH STREET</b>	<b>3 - 32</b>

### **OUR VISION**

South Cambridgeshire will continue to be the best place to live and work in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment. The Council will be recognised as consistently innovative and a high performer with a track record of delivering value for money by focussing on the priorities, needs and aspirations of our residents, parishes and businesses.

### **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

### **Security**

Members of the public attending meetings in non-public areas of the Council offices must report to Reception, sign in, and at all times wear the Visitor badges issued. Before leaving the building, such visitors must sign out and return their Visitor badges to Reception.

### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

- **Do not** use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

### **First Aid**

If someone feels unwell or needs first aid, please alert a member of staff.

### **Access for People with Disabilities**

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can obtain both neck loops and earphones from Reception.

### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

### **Recording of Business and Use of Mobile Phones**

The Council is committed to openness and transparency. The Council and all its committees, sub-committees or any other sub-group of the Council or the Executive have the ability to formally suspend Standing Order 21.4 (prohibition of recording of business) upon request to enable the recording of business, including any audio / visual or photographic recording in any format.

Use of social media during meetings is permitted to bring Council issues to a wider audience. To minimise disturbance to others attending the meeting, all attendees and visitors are asked to make sure that their phones and other mobile devices are set on silent / vibrate mode during meetings.

### **Banners, Placards and similar items**

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

### **Smoking**

Since 1 July 2008, the Council has operated a Smoke Free Policy. Visitors are not allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. Visitors are not allowed to bring food or drink into the meeting room.

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**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL  
LICENSING (2003 ACT) COMMITTEE**

**HEARING PROCEDURE**

**1. Introduction**

- The Chairman of the sub-committee will welcome and introduce everyone present, giving explanations of roles where necessary, and outline the procedure to be followed.
- The hearing will take the form of a discussion to be led by the sub-committee.
- Members of the sub-committee will be able to ask questions of any party, or the Licensing Officer, at the hearing. They will try, so far as possible, to ask their questions at the conclusion of each party's submission.
- The sub-committee will consider any requests for permission to ask questions of other parties. It will decide if questions are required in order for it to consider the case properly. If permission is given to one party, it will usually be given to all other parties.
- The Chairman may ask any person behaving in a disruptive manner to leave and may refuse to permit that person(s) to return or may permit them to return with specified conditions. Such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.
- Members of the sub-committee will be asked to make any Declaration of Interests.

**2. Witnesses**

The sub-committee will consider any requests from any of the parties to call witnesses.

**3. New evidence/information**

The sub-committee will consider any requests for permission to present new evidence or information not previously disclosed to all the parties and the sub-committee prior to the hearing. The general rule is that such information or evidence must not be considered unless all parties at the hearing agree to it being considered on the day of the hearing. A request may be made for a short adjournment to allow time for everyone to receive copies of the extra information and time to read it.

**4. Allocation of time**

Each party will be asked for a time estimate for the presentation of their case. The sub-committee will hear all estimates and then allocate each party an equal amount of time to speak.

**5. Licensing Officer's report**

The Council's Licensing Officer will outline details of the application and representations received by the council. No recommendation to members will be made.

### **6. Applicant's case**

The applicant will present their case first. They have a right to:

- address the sub-committee on any points of clarification the council has sought;
- address the committee generally; and
- call any witnesses that they have been given permission to call. Witnesses may be cross-examined if permission is granted. If this happens, the time taken for questions will count towards the allocated time of the party asking the questions, not the party answering them.

Members of the sub-committee may ask questions of the applicant.

### **7. Police representations**

The Police will make any representations about the application, with the same rights as listed at s.6. Members of the sub-committee may ask questions of the police representative.

### **8. "Responsible authorities" representations**

Other "responsible authorities" (Police/Fire/Environmental Health Officer/Social Services/Trading Standards/Planning Directorate) will then make representations, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of those authorities represented.

### **9. Any other representations**

Anybody else making representations will go last, with the same rights listed at s.6.

Members of the sub-committee may ask questions of any person who has made a representation.

### **10. Legal advice**

Once all parties have presented their cases to the sub-committee, and the members of the sub-committee have no more questions for any of the parties, the Council's Legal Officer will be asked to outline any relevant legal guidance.

### **11. Decision-making**

The sub-committee will remain in the room to make its decision. The Council's Legal Officer and Democratic Services Officer will also remain with members to advise where necessary and take notes of the decision. All other persons present will vacate the room.

### **12. Notification of decision**

Depending on the nature of the application, a determination of the case will either be made at the conclusion of the hearing, or within 5 working days. In most cases, all parties will be notified of the decision in writing.

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

**REPORT TO:** Licensing Sub-Committee (2003 Act)

2 April 2013

**AUTHOR/S:** Director, Health and Environmental Services

**APPLICATION TO VARY PREMISES LICENCE AT CO OP STORES  
104-106 HIGH STREET, LINTON, CAMBRIDGE**

**The Application**

1. The application for a variation of premises licence for the Co-Op Stores, Linton, Cambridge was served in accordance with the Licensing Act 2003. (**APPENDIX A**) The requirements for advertising and displaying relevant notices were carried out in accordance with the Licensing Act 2003.
2. The proposed variation if approved would extend the hours of opening to the public for the sale of alcohol. The details can be found within the operating schedule contained in (**APPENDIX A**).
3. A summary of the change is to increase the opening hours for sale of alcohol to the public to 07.00 – 23.00 hours seven days a week.

**Background**

4. The Co-op is located on the High Street running through the village and is generally located in close proximity to residential premises (**APPENDIX B**).
5. The current premises licence does not limit opening times to the public. However, it is understood that the shop currently opens to the public from 08:00 until 22:00 and does not use the full 24hr entitlement on the licence currently held. This variation application will, if granted increase the permitted hours so that they may open to the public from 07:00 – 23:00 Monday to Sunday.
6. **The current permitted hours for sale of alcohol are:**
  - Monday to Saturday                      08.00 to 23.00 hours
  - Sunday    10.00 to 22.30 hours
  - Good Friday                                      08.00 to 22.30 hours
  - Christmas Day                                      12.00 to 15.00 & 19.00 to 22.30 hours

**The proposed variation for sale of alcohol is:**

Monday to Sunday                                      07.00 to 23.00 hours

7. The Sub-Committee must be mindful to focus only on the proposed variations when considering representations e.g. extension to alcohol sales.

### **Relevant Representations**

8. Relevant representations concerning the proposed alcohol extensions have been received from local residents. The representations are primarily concerned with Public Nuisance under s.4 of the Act (**APPENDIX C**).

### **9. Policy Conditions**

1. The 2003 Act requires that licensing conditions are attached to a licence they should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided.
2. Licensing authorities should ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives. Consideration should also be given to wider issues such as conditions already in place that address the potential negative impact on the promotion of the licensing objectives and the track record of the business.
3. Licensing authorities should not seek to impose conditions that may duplicate any requirements or prohibitions that could be imposed under other regulatory regimes, ie Fire safety etc.
4. Where there are objections to an application to extend the hours during which licensable activities are to be carried on and the licensing authority determines that this would undermine the licensing objectives, it may reject the application or grant it with appropriate conditions and/or different hours from those requested. Such consideration may also be given when considering extending the scope of licensable activities from indoors to both indoors and outdoors.

### **Considerations**

10. In considering the application for variation, the Sub-Committee must be mindful to view the application on its individual merits and only those aspects that are being varied. Where representations have been made, only relevant representations in line with the licensing objectives may be taken into account. The objectives are as follows:

- Prevention of public nuisance
- Prevention of crime and disorder
- Public safety
- Protection of children from harm

Each objective is of equal importance

11. The Sub-Committee is reminded that it has three options when determining the application:

- (a) Reject the application
- (b) Approve the application
- (c) Modify the application in respect of times, activities or conditions, or any variation as they deem appropriate and proportionate.



12. Regard should be given to the particular characteristics of the premises, namely it's proximity to residential dwellings and the public highway.
13. When considering the application the Sub-Committee must be mindful of the guidance issued by Central Government under S.182 of the Licensing Act 2003 and South Cambridgeshire District Council's Licensing Policy.

**Legal Implications**

14. All parties will maintain a right of appeal to a Magistrates Court after the determination of this committee.

Contact Officer:       Juli Stallabrass (Assistant Licensing Officer)  
                                  01954 713024

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MAN  
NO.  
0244915  
J

[Insert name and address of relevant licensing authority and its reference number (optional).]

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Co-operative Group Food Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

<b>Premises licence number</b> SCDCPL0062
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**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description Co-op 104/106 High Street Linton			
Post town	Cambridge	Postcode	CB21 4JT

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£18,750.00

**Part 2 – Applicant details**

Daytime contact telephone number	
E-mail address (optional)	
Current postal address if different from premises address	1 Angel Square
Post town	Manchester
Postcode	M60 0AG

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

**Please describe briefly the nature of the proposed variation (Please see guidance note 1)**

To vary the hours when licensable activities may take place Monday-Saturday from 08:00 – 23:00 to 07:00 to 23:00, and on Sunday from 10:00-22:30 to 07:00-23:00.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment**

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			



D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed					
Thur			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
Tue			<u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Fri					
Sat					
Sun					

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Wed						
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><b><u>Please give further details here</u></b> (please read guidance note 3)</p>		
Wed					
Thur			<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)</p>		
Fri					
Sat			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)</p>		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	07:00	23:00			
Tue	07:00	23:00			
Wed	07:00	23:00			
Thur	07:00	23:00	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	07:00	23:00			
Sat	07:00	23:00			
Sun	07:00	23:00			

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8).

None

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)           <b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)  No opening hours prescribed
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Any embedded restrictions from the 1964 Act, including Good Friday and Christmas Day and further, any conditions which conflict with the terms of this application.



Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

**M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

Having had regard to the four licensing objectives and the locality, the following conditions are appropriate.

**b) The prevention of crime and disorder**

1. The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 21 days. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.
2. There shall be "CCTV in Operation" signs prominently displayed at the premises.
3. An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.
4. The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport or any other recognised form of photographic identification incorporating the PASS logo.
5. The premises will be fitted with a burglar alarm system
6. The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

**c) Public safety**

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

**d) The prevention of public nuisance**

The premises licence holder will, upon request, provide the telephone number of their Customer Relations Contact Centre.

**e) The protection of children from harm**

1. All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.
2. An age till prompt system will be utilised at the premises in respect of age restricted products.
3. A refusals register (whether kept and written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	<i>Ward Hedaway</i>
Date	31 January 2013
Capacity	Solicitors for the Applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)</b> Mr Robert Marshall Ward Hadaway Sandgate House 102 Quayside			
Post town	Newcastle upon Tyne	Post code	NE1 3DX
Telephone number (if any)	0191 204 4260		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) robert.marshall@wardhadaway.com			

#### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

**Licensing Act 2003**  
**Notice of application to VARY a Premises Licence**

Name of applicant: Co-operative Group Food Limited  
Address of Premises: 104/106 High Street  
Linton  
Cambridge  
CB21 4JT

The premises currently has the benefit of a Premises Licence number SCDCPL0062. The purpose of this application is to vary the hours when licensable activities may take place Monday-Saturday from 08:00–23:00 to 07:00–23:00 and on Sunday from 10:00-22:30 to 07:00-23:00. Conditions will apply.

Anyone wishing to make a representation to this application may do so by 1 March 2013.

A record of the application made to the Licensing Authority will be kept on a register at the address given below and the register may be inspected during normal office hours.

All representations regarding this application MUST BE IN WRITING and sent to:

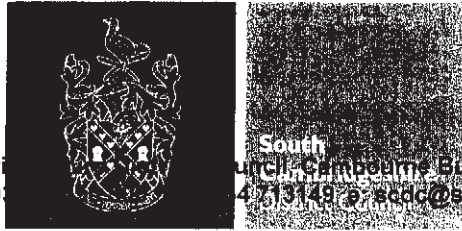
South Cambridgeshire District Council  
Licensing Section  
South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridgeshire CB23 6EA

or

[www.scambs.gov.uk](http://www.scambs.gov.uk)

It is an offence knowingly or recklessly to make a false statement in connection with an application and is subject to a maximum fine of £5000 on summary conviction for the offence.

Ward Hadaway



This licence is issued by :- South Cambridgeshire Council, Cambridgeshire, CB23 6EA. Contact t: 01223 4713149 e: [scdc@scambs.gov.uk](mailto:scdc@scambs.gov.uk) www.scambs.gov.uk

South Cambridgeshire Council, Cambourne Business Park, Cambourne, 4713149 e: [scdc@scambs.gov.uk](mailto:scdc@scambs.gov.uk) dx: 729500 Cambridge 15

# Premises Licence

**POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**

## Co-op Stores (Linton)

104/106 High Street, Linton, Cambridge, CB21 4JT.

Telephone 01223 891258

Commences **25/11/12**

expires **24/11/13**

- the sale by retail of alcohol

M. The sale by retail of alcohol for consumption OFF the premises only

Monday to Saturday	8:00am	11:00pm
Sunday	10:00am	10:30pm
Good Friday	8:00am	10:30pm
Christmas Day	Noon	3:00pm
Christmas Day	7:00pm	10:30pm

Monday to Sunday	Midnight	11:59pm	No limits under LicensingAct03
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- M. The sale by retail of alcohol for consumption OFF the premises only

Co - Operative Group Food Ltd  
licensing@coop.co.uk

1 Angel Square, Manchester, OAG.  
Telephone 0161 827 5404

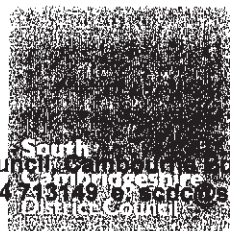
Co - Operative Group Food Ltd

26715R

Naomi Rachel BROWN

106 High Street, Linton, Cambridgeshire, CB10 8NT.





This licence is issued by :- South Cambridgeshire District Council,  
Cambridgeshire, CB23 6EA. Contact t: 01223 4713149 e: [scrc@scambs.gov.uk](mailto:scrc@scambs.gov.uk) dx: 729500 Cambridge 15  
[www.scambs.gov.uk](http://www.scambs.gov.uk)

South Cambridgeshire District Council, Business Park, Cambourne,  
Cambridgeshire, CB23 6EA. Contact t: 01223 4713149 e: [scrc@scambs.gov.uk](mailto:scrc@scambs.gov.uk) dx: 729500 Cambridge 15

# Premises Licence

Licence No. SEBV/LN/000002078

Issued by St. Edmundsbury

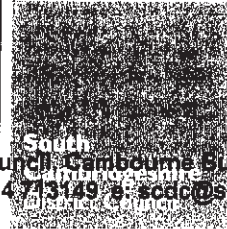
## MANDATORY CONDITIONS

**NO SUPPLY OF ALCOHOL MAY BE MADE UNDER THE PREMISES LICENCE AT A TIME WHEN THERE IS NO DEIGNATED PREMISES SUPERVISOR IN RESPECT OF THE PREMISES LICENCE, OR AT A TIME WHEN THE DESIGNATED PREMISES SUPERVISOR DOES NOT HOLD A PERSONAL LICENCE OR THEIR PERSONAL LICENCE IS SUSPENDED.**

## Additional Information

**Minor Variation for :- Alteration to store layout approved on 5th May 2010.**





This licence is issued by :- South Cambridgeshire Council, Cambridgeshire, CB23 6EA. Contact t: 01223 4713149 e: [scdc@scambs.gov.uk](mailto:scdc@scambs.gov.uk) www.scambs.gov.uk

South Cambridgeshire Council, Cambourne Business Park, Cambourne, Cambridgeshire, CB23 6EA. Contact t: 01223 4713149 e: [scdc@scambs.gov.uk](mailto:scdc@scambs.gov.uk) dx: 729500 Cambridge 15

# Premises Licence Summary

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

## Co-op Stores (Linton)

104/106 High Street, Linton, Cambridge, CB21 4JT.

Telephone 01223 891258

Commences **25/11/12**

expires **24/11/13**

- the sale by retail of alcohol

M. The sale by retail of alcohol for consumption OFF the premises only

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Sunday	10:00am	10:30pm
Good Friday	8:00am	10:30pm
Christmas Day	Noon	3:00pm
Christmas Day	7:00pm	10:30pm

Monday to Sunday	Midnight	11:59pm	No limits under LicensingAct03
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- M. The sale by retail of alcohol for consumption OFF the premises only

Co - Operative Group Food Ltd

1 Angel Square, Manchester, M4 1AG.

Co - Operative Group Food Ltd

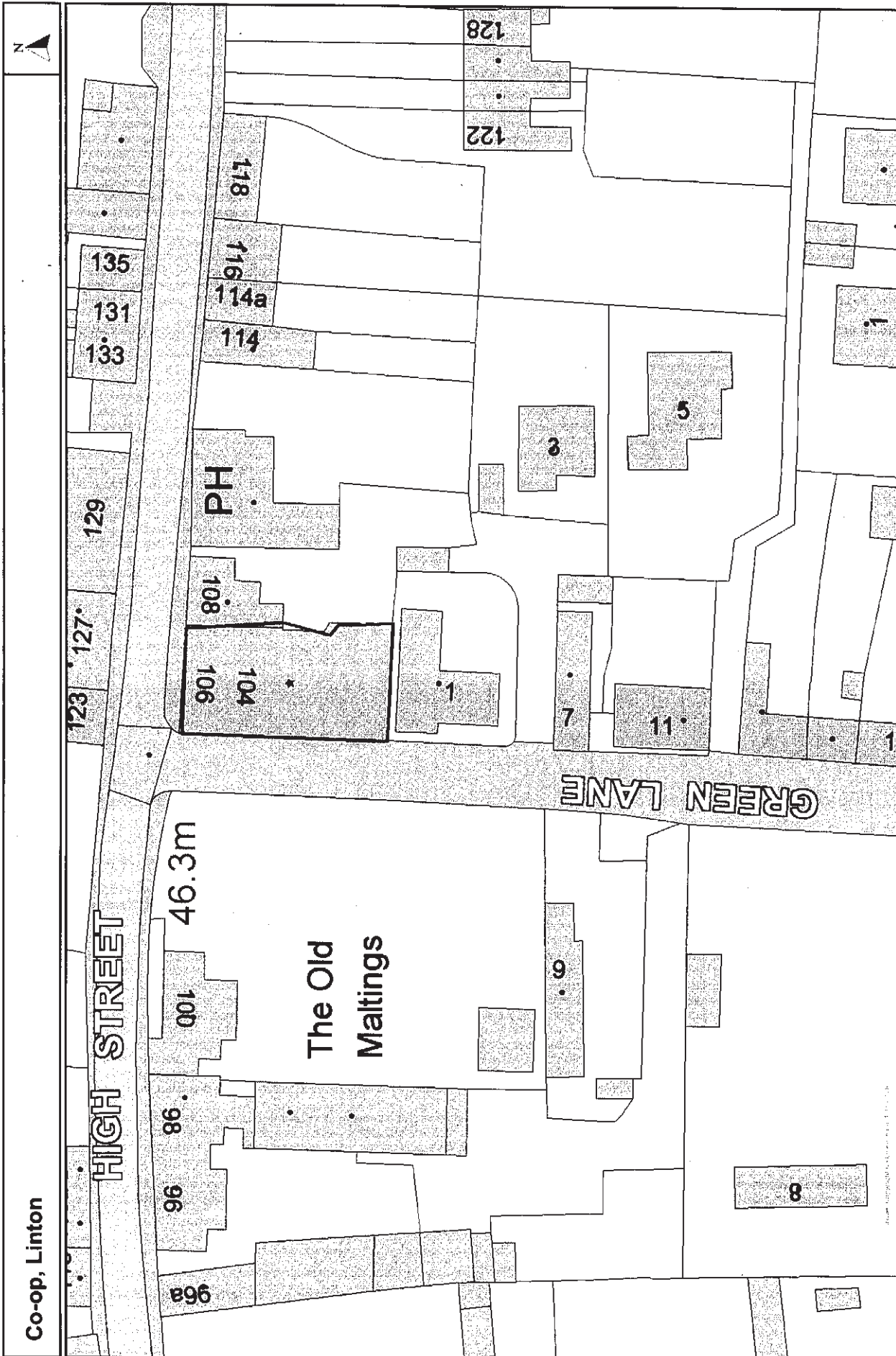
26715R

Naomi Rachel BROWN

AS PER LICENSING ACT 2003







Co-op, Linton

HIGH STREET

46.3m

The Old Maltings

GREEN LANE

Date 15/3/2013

Scale 1/577

Centre = 556457 E 246781 N

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South Cambs District Council Licensing  
 South Cambridgeshire Hall  
 Caambourne Business Park  
 Cambourne  
 Cambridgeshire  
 CB23 6EA

28<sup>th</sup> February 2013

Dear Sirs,

Cooperative Group Food Ltd application to vary premises license at 104-106 High Street, Linton, Cambs, CB21 4JT

We would like to lodge our objections to the above application. We live opposite these premises and to increase the opening hours would mean an increase in noise and traffic at times of day when most people are asleep. This is a narrow one way, mainly residential street in a conservation area and trading from these premises is disruptive enough during 'normal' working hours let alone early and late at night. As residents we constantly have delivery lorries and customer's cars parked across our driveway on the double yellow lines this will only increase. Is it really necessary to have these trading hours? What has lead to this application – greed?

We would also like to point out that the current licensing times that are on the application are incorrect. The shop has been trading from 7.00am – 22.00pm since Christmas. (It did open at 8.00am before then) and on Sundays it has been trading from 7.00am – 22.00pm (again it did open at 8.00am before Christmas). But for several years it has been trading from 8.00am – 22.00pm. The shop staff are always in at least half an hour before opening and then again when the shop closes. This therefore could mean if the new times are agreed there will be general activity – alarms being set, taking in of deliveries etc any time from 6.00am – 11.30pm.

We hope that you will consider this objection and not agree to the increase in licensing hours.

Yours faithfully,

Chief Environmental  
 Health Officer

South Cambridgeshire  
 District Council

South Cambs District Council  
Cambourne Business Park  
Cambourne  
CB23 6EA

Dear Sir

I am writing to register my objection to the variation in the license which the Cooperative Group Food Ltd is applying for at:

104 – 106 High Street  
Linton  
Cambridgeshire  
CB21 4JT

The Cooperative is located on the corner of the residential High Street in Linton and a narrow side road called Green Lane which is also residential. The cooperative offers a good service within its current licensing hours. As a very local resident to the Cooperative – two houses away, we suffer a high level of noise nuisance and increased traffic down Green Lane, which continues to rise. It is at times very dangerous as cars park in Green Lane to visit the Cooperative. It is a narrow single file lane with no street lighting. Often there are too many cars visiting the Cooperative to park, creating traffic jams, with no space for pedestrians to walk by. Many cars speed up and down Green Lane which is a major nuisance for residents. Metal trollies are wheeled down and stored in Green Lane, staff park their cars in Green Lane making it difficult for residents to park, and some customers leave cans of beer and lager half empty in Green Lane. Any further extension to the Cooperatives licensing hours would only exacerbate this problem, especially at the weekend. The hours the Cooperative is open are long and already extended to 10pm every night. The 7am requested license extension for Sunday morning would be very objectionable. It is one of the few hours of the week when Linton is more quiet as the Cooperative is closed.

Kind Regards

*1/3/13  
accepted &  
on 1st Jan 13  
J*

Chief Environmental  
Health Office  
South Cambridgeshire  
District Council